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Microsoft PowerPoint 2013: Complete Susan L. Sebok 2013-08-21 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT POWERPOINT 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT POWERPOINT 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Windows 8 & Office 2010 For Dummies eBook Set Andy Rathbone 2012-12-20 Two complete e-books covering Windows and Office for one low price! This unique value-priced e-book set brings together two bestselling For Dummies books in a single e-book file. Including a comprehensive table of contents and the full text of each book, complete with cover, this e-book set gives you in-depth information on the leading PC productivity tools: Windows 8 and Office 2010. Best of all, you'll pay less than the cost of each book purchased separately. You'll get the complete text of: Windows 8 For Dummies, which covers The core components of Windows 8, the new Start screen, and how to work with programs and files Getting online with Internet

Explorer, using e-mail and accessing social networks Playing CDs, music, and movies; working with photos, and customizing Windows Using Windows 8 on a touchscreen tablet Office 2010 For Dummies, which shows you how to Use Word, Excel, PowerPoint, Outlook, and Access Find recently used files and save, open, and close them with Backstage View Format Word documents and analyze data with Excel Create PowerPoint presentations with charts, graphics, movies, and sound About the authors Andy Rathbone, author of Windows 8 For Dummies, is an expert on PC operation and repair as well as tablet computing, and is the bestselling author of all editions of Windows For Dummies. Wallace Wang, author of Office 2010 For Dummies, is the bestselling author of several dozen computerbooks, including Beginning Programming For Dummies.

Releasing HTML5 Games for Windows 8 Jesse Freeman 2013-11-04 Windows 8 presents an incredible opportunity for distributing and monetizing HTML5 games, and this guide shows how you can profit from it. You'll learn everything you need to know about porting your original web-based JavaScript game to the new "touch-first" version of Windows, as well as several options for selling your game in Windows Store. Windows 8 is a big leap forward for developers because it treats HTML5 as a first-class citizen, alongside C# and C++. Interactive development expert Jesse Freeman explains how Windows 8 works, gets you started with Visual Studio Express (it's free!), and uses a case study to show you how to port an HTML5 game with ease. Learn which games and JavaScript libraries work best on Windows 8 Adjust artwork for different screen resolutions and Windows 8 features Accommodate mouse, keyboard, touch, and other game controls Optimize your game to run well on any Windows 8 device Understand the steps for publishing your game to Windows Store Explore fixed price, trial mode, ad support, and in-app purchase options Use a web-first workflow to ensure your game runs on many other platforms

Windows 8 All-in-One For Dummies Woody Leonhard 2012-09-24 Ten minibooks in one great resource will get you fully up to speed on Windows 8 Promising an updated user interface, new application to today's mobile world, and increased connection to data and services that live in the cloud, Windows 8 will have new features and perks you'll want to start using right away. And that's where this bestselling guide comes in. With ten minibooks in one, it's packed with information on all aspects of the OS. Take the guesswork out of Windows 8 from day one with this all-in-one resource. Windows 8 boasts numerous exciting new features, and this ten-books-in-one reference is your one-stop guide for discovering them all! Provides top-notch guidance from trusted and well-known Windows expert and author, Woody Leonhard Covers Windows 8 inside and out, including how to customize Windows 8, Windows 8 and the Internet, security, networking, multimedia, and more Make your

move to Windows 8 easy with Windows 8 All-in-One For Dummies.

Microsoft Word 2013: Complete Misty E. Vermaat 2013-08-21 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT WORD 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT WORD 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Tutorial Guide to AutoCAD 2017 Shawna Lockhart 2016-05 Tutorial Guide to AutoCAD 2017 provides a step-by-step introduction to AutoCAD with commands presented in the context of each tutorial. In fifteen clear and comprehensive chapters, author Shawna Lockhart guides readers through all the important commands and techniques in AutoCAD 2017, from 2D drawing to solid modeling and finally finishing with rendering. In each lesson, the author provides step-by-step instructions with frequent illustrations showing exactly what appears on the AutoCAD screen. Later, individual steps are no longer provided, and readers are asked to apply what they've learned by completing sequences on their own. A carefully developed pedagogy reinforces this cumulative-learning approach and supports readers in becoming skilled AutoCAD users. Tutorial Guide to AutoCAD 2017 begins with three Getting Started chapters that include information to get readers of all levels prepared for the tutorials. The author includes tips that offer suggestions and warnings as you progress through the tutorials. Key Terms and Key Commands are listed at the end of each chapter to recap important topics and commands learned in each tutorial. Also, a glossary of terms and Commands Summary list the key commands used in the tutorials. Each chapter concludes with end of chapter problems providing challenges to a range of abilities in mechanical, electrical, and civil engineering as well as architectural problems.

Microsoft Access 2013: Complete Philip J. Pratt 2013-08-06 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT ACCESS 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT ACCESS 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Microsoft PowerPoint 2013: Comprehensive Susan L. Sebok 2013-11-19 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman

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Microsoft Outlook 2013: Complete Steven M. Freund 2013-08-13 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT OUTLOOK 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT OUTLOOK 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Enhanced Microsoft Access 2013: Comprehensive Philip J. Pratt 2015-04-07 Readers discover the latest advantages that Microsoft Access has to offer with this new book in the next generation of the Shelly Cashman Series. For three decades, the Shelly Cashman Series has effectively introduced essential computer skills to millions of learners. ENHANCED MICROSOFT ACCESS 2013: COMPREHENSIVE continues the history of innovation with new features that accommodate a variety of learning styles. Specially refined learning tools help improve retention and prepare readers for future success. A step-by-step, screen-by-screen approach guides readers in expanding their understanding of Access through experimentation, critical thought, and personalization. ENHANCED MICROSOFT ACCESS 2013: COMPREHENSIVE helps readers succeed with today's most effective educational approach. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Building Windows 8.1 Apps from the Ground Up Emanuele Garofalo 2014-01-24 This book is the perfect introduction for anyone wanting to create sophisticated Windows 8 apps for the first time. Assuming only a basic knowledge of HTML and CSS we'll walk you through the development process using C# and VB. The book will familiarize you with the tools you'll need to use in order to make the most of Windows' stunning new features. You'll discover how to take advantage of the built-in functionality to create high quality user experiences.

Windows 8.1 In Depth Brian Knittel 2014-03-10 Windows® 8.1 IN DEPTH Do more in less time! Experienced with Windows? Don't let Windows 8.1 make you feel like a beginner again! This book is packed with intensely useful knowledge you won't find anywhere else. Full of new tips and shortcuts, it's the fastest, best way to master Windows 8.1's full power, get comfortable with its radically different interface, and leverage its new tools for everything from business to video,

security to social networking! • Take a quick guided tour of everything that's new in Windows 8.1 • Survive without the Start menu • Navigate the Windows 8.1 interface (and customize it to make yourself more comfortable) • Learn hidden shortcuts you'd never find on your own • Quickly locate and use files, media, apps, websites and management tools • Set up your Web connection, and discover Internet Explorer 11's latest improvements • Get comfortable with Windows 8.1's built-in apps, from Calendar and Finance to Weather and Windows Store • Save time by monitoring Facebook, Twitter, and LinkedIn through one unified app • Make the most of Windows' supercharged media and imaging tools • Profit from Windows' built-in support for business presentations • Maximize the performance and efficiency of hardware, storage, and software • Protect yourself from viruses, spyware, data theft, fraud, spam, hackers, and snoops • Use SkyDrive to access your data from anywhere—and use Remote Desktop to access your computer, too • Get even more power with Windows 8.1's command-line interface • Use Hyper-V to run other operating systems alongside Windows • Troubleshoot the most common Windows 8.1's problems—and the toughest ones In Depth offers: • Comprehensive coverage, with detailed solutions • Breakthrough techniques and shortcuts that are unavailable elsewhere • Practical, real-world examples with nothing glossed over or left out • Troubleshooting help for tough problems you can't fix on your own • Outstanding authors recognized worldwide for their expertise and teaching styles • Quick information via sidebars, tips, reminders, notes, and warnings In Depth is the only tool you need to get more done in less time! CATEGORY: Windows Operating System COVERS: Microsoft® Windows 8.1

Enhanced Microsoft Word 2013: Comprehensive Misty E. Vermaat 2015-04-08 Readers discover the latest advantages that Microsoft Word has to offer with this new book in the next generation of the Shelly Cashman Series. For three decades, the Shelly Cashman Series has effectively introduced essential computer skills to millions of learners. ENHANCED MICROSOFT WORD 2013: COMPREHENSIVE continues the history of innovation with new features that accommodate a variety of learning styles. Specially refined learning tools help improve retention and prepare readers for future success. A step-by-step, screen-by-screen approach guides readers in expanding their understanding of Word through experimentation, critical thought, and personalization. ENHANCED MICROSOFT WORD 2013: COMPREHENSIVE helps readers succeed with today's most effective educational approach. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Enhanced Discovering Computers & Microsoft Office 2013: A Combined Fundamental Approach Misty E. Vermaat 2015-03-09 Combining computer concepts material from the best-selling Discovering Computers and step-by-step instruction on Office applications from Microsoft Office 2013, ENHANCED DISCOVERING COMPUTERS & MICROSOFT OFFICE 2013: A COMBINED FUNDAMENTAL APPROACH delivers the best of Shelly Cashman Series in one book for your Introduction to Computers course. For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. We're continuing our history of innovation by enhancing our proven pedagogy to engage you in more critical thought, personalization, and experimentation with Office 2013 software. In addition, computer concepts content has been fully updated and revised to reflect the evolving needs of Introductory Computing students, and focus solely on what you really need to know to be a successful digital citizen in college and beyond. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Microsoft PowerPoint 2016 Step by Step Joan Lambert 2015-12-22 Now in full color! The quick way to learn Microsoft PowerPoint 2016! This is learning made easy. Get more done quickly with PowerPoint 2016. Jump in wherever you need answers--brisk lessons and colorful screenshots show you exactly what to do, step by step. Get easy-to-follow guidance from a certified Microsoft Office Specialist Master Learn and practice new skills while working with sample content, or look up specific procedures Create attractive electronic presentations and printed publications Incorporate professional design elements Use built-in tools to capture and edit graphics Include audio, video, and animated elements Supercharge your efficiency by creating custom slide masters and layouts Present data in tables, diagrams, and charts

Teach Yourself VISUALLY Windows 8 Tablets Paul McFedries 2012-08-29
Windows 8 and Office 2013 For Dummies Andy Rathbone 2013-05-03 Learn to: Navigate the Windows 8 Start screen Create user accounts and set passwords Use Word, Excel, PowerPoint, and Outlook Master the basics of Windows 8 and Office 2013! Windows and Office work together to turn your PC into a productivity tool. The unique Windows 8 interface combines with updates to Office 2013 to create a new computing experience. This book offers quick answers for when you get stuck. Learn your way around the Windows 8 Start screen and Charms bar as well as Office 2013 applications. The new Windows – see how to launch programs, customize Windows 8, and create user accounts Apps and more – install and update apps, locate missing ones, and identify which ones are running Get social – add your social networking and e-mail accounts to Windows 8 for quicker updating Welcome to Office 2013 – navigate the Ribbon and create and format Word documents and Excel spreadsheets Get organized – manage your e-mail and contacts and track your appointments Open the book and find: A tour of the Windows 8 Start screen How to password-protect your user account Tips for adding or removing Start screen items Advice on customizing Office 2013 Ways to punch up your PowerPoint presentations Hints for analyzing data with Excel

Microsoft Access 2013: Introductory Philip J. Pratt 2013-06-12 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT ACCESS 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT ACCESS 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Beginning Windows 8.1 Mike Halsey 2013-11-26 Windows 8 has been described by Microsoft as its 'boldest' Windows release ever and the 8.1 update enhances the paradigm further. Beginning Windows 8.1 takes you through the new features and helps you get more out of the familiar to reveal the fullest possibilities for this amazing new operating system. You will learn, with non-technical language used throughout, how to get up and running in the new Windows interface, minimize downtime, maximize productivity, and harness the features you never knew existed to take control of your computer and enjoy the peace of mind and excitement that

comes with it. From tips and tweaks to easy-to-follow guides and detailed descriptions, this book takes you inside Windows 8.1 to discover the true power and flexibility that lies within, and guides you at your own pace through getting the very best from it.

Windows 8.1 For Dummies Andy Rathbone 2013-09-25 The bestselling book on Windows, now updated for the new 8.1 features Microsoft has fine-tuned Windows 8 with some important new features, and veteran author Andy Rathbone explains every one in this all-new edition of a long-time bestseller. Whether you're using Windows for the first time, upgrading from an older version, or just moving from Windows 8 to 8.1, here's what you need to know. Learn about the dual interfaces, the new Start button, how to customize the interface and boot operations, and how to work with programs and files, use the web and social media, manage music and photos, and much more. You'll even find troubleshooting tips! This edition covers the upgrades in Windows 8.1, including the dual interfaces, basic mechanics, file storage, and how to get the free upgrade to Windows 8.1 Shows how to manipulate app tiles, give Windows the look you choose, set up boot-to-desktop capabilities, connect to a network, and create user accounts Covers working with programs, apps, and files; using the Internet and social media; new apps and capabilities for working with onboard and online media; and how to move files to a new PC Written by Andy Rathbone, author of every edition of the bestselling Windows For Dummies Windows 8.1 For Dummies is exactly what you need to get going and be productive with the newest Windows update.

Windows 8.1 Absolute Beginner's Guide Paul J. Sanna 2013-11-05 Provides step-by-step instructions for the Windows 8.1 operating system, including managing files and folders, personalization, security and privacy, and organizing photos and music.

Microsoft Office 2013: Essential Misty E. Vermaat 2013-05-29 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Microsoft Office 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of Microsoft Office 2013 software through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Enhanced Microsoft PowerPoint 2013: Comprehensive Susan L. Sebok 2015-04-01 Readers discover the latest advantages that Microsoft PowerPoint has to offer with this new book in the next generation of the Shelly Cashman Series. For three decades, the Shelly Cashman Series has effectively introduced essential computer skills to millions of learners. ENHANCED MICROSOFT POWERPOINT 2013: COMPREHENSIVE continues the history of innovation with new features that accommodate a variety of learning styles. Specially refined learning tools help improve retention and prepare readers for future success. A step-by-step, screen-by-screen approach guides readers in expanding their understanding of PowerPoint through experimentation, critical thought, and personalization. ENHANCED MICROSOFT POWERPOINT 2013: COMPREHENSIVE helps readers succeed with today's most effective

educational approach. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Professional Visual Studio 2013** Bruce Johnson 2014-03-05 Comprehensive guide to Visual Studio 2013 Visual Studio is your essential tool for Windows programming. Visual Studio 2013 features important updates to the user interface and to productivity. In Professional Visual Studio 2013, author, Microsoft Certified Trainer, and Microsoft Visual C# MVP Bruce Johnson brings three decades of industry experience to guide you through the update, and he doesn't just gloss over the basics. With his unique IDE-centric approach, he steers into the nooks and crannies to help you use Visual Studio 2013 to its maximum potential. Choose from more theme options, check out the new icons, and make your settings portable Step up your workflow with hover colors, auto brace completion, peek, and CodeLens Code ASP.NET faster than ever with new shortcuts Get acquainted with the new SharePoint 2013 environment Find your way around the new XAML editor for Windows Store apps Visual Studio 2013 includes better support for advanced debugging techniques, vast improvements to the visual database tools, and new support for UI testing for Windows Store apps. This update is the key to smoother, quicker programming, and Professional Visual Studio 2013 is your map to everything inside. **Windows 8: The Missing Manual** David Pogue 2013-02-27 With Windows 8, Microsoft completely reimagined the graphical user interface for its operating system, and designed it to run on tablets as well as PCs. It's a big change that calls for a trustworthy guide—Windows 8: The Missing Manual. New York Times columnist David Pogue provides technical insight, lots of wit, and hardnosed objectivity to help you hit the ground running with Microsoft's new OS. This jargon-free book explains Windows 8 features so clearly—revealing which work well and which don't—that it should have been in the box in the first place.

Microsoft Access 2013: Comprehensive Philip J. Pratt 2013-11-26 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT ACCESS 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT ACCESS 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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Microsoft Word 2013: Introductory Misty E. Vermaat 2013-06-12 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT WORD 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT WORD 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Windows 8.1 Step by Step Ciprian Rusen 2013-11-15 The smart way to learn Windows 8.1—one step at a time! Experience learning made easy—and quickly teach yourself how to navigate and use Windows 8.1. With Step by Step, you set the pace—building and practicing the skills you need, just when you need them! Navigate with ease using the new Start screen Search your files, music, and the web—all at once Store, access, and manage data in the cloud with SkyDrive Explore improvements in Internet Explorer 11 Stay in touch using Mail, Calendar, People, and Skype Customize your computing experience with PC settings

Enhanced Microsoft Office 2013: Introductory Misty E. Vermaat 2015-03-10 Introduce your students to the new generation of Microsoft Office with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Office 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students In Microsoft Office 2007: Introductory Concepts and Techniques, Premium Video Edition you'll find exciting videos, which correlate to the Table of Contents and mirror the step-by-step pedagogy of the Microsoft Office 2013 text to reinforce the skills taught in each chapter. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Microsoft Office 2013: Brief Misty E. Vermaat 2013-05-29 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Microsoft Office 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of Microsoft Office 2013 software through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Windows 8.1 Bible Jim Boyce 2014-02-05 Windows 8.1 coverage that goes above and

beyond all competitors? Serving as an evolutionary update to Windows 8, Windows 8.1 provides critical changes to parts of Windows 8, such as greater customization of the interface and boot operations, return of a 'start button' that reveals apps, greater integration between the two interfaces, and updates to apps. Weighing in at nearly 1000 pages, Windows 8.1 Bible provides deeper Windows insight than any other book on the market. It's valuable for both professionals needing a guide to the nooks and crannies of Windows and regular users wanting a wide breadth of information. Shows you how to get started and discusses security and updates, personalizing Windows 8.1, and going beyond the basic desktop Highlights ways to manage your content and install and remove programs Discusses printing, faxing, and scanning; enjoying and sharing pictures, movies, and music; and performance tuning Windows 8.1 Bible leaves no stone unturned when examining this important Windows update.

Adobe Photoshop Creative Cloud: Comprehensive Joy L. Starks 2014-10-25 ADOBE PHOTOSHOP CREATIVE CLOUDTM: COMPREHENSIVE, 1st Edition has been fully revised to meet Adobe's most recent Creative Cloud updates. Coverage of the newest Photoshop functions and tools bring relevancy to your course while helping you maximize your potential with the Photoshop software and familiarize themselves with the Creative Cloud. Part of the highly successful Shelly Cashman Series, ADOBE PHOTOSHOP CREATIVE CLOUD: COMPREHENSIVE, 1ST Edition follows the proven Shelly Cashman Series step-by-step, screen-by-screen approach to learning the Photoshop software. In this text, you will find features designed to engage, improve retention, and prepare you for future success. Expand your understanding of the Photoshop software and graphic design concepts through experimentation, exploration and planning ahead. End of chapter exercises prepare you to become a more capable software user by requiring you to use critical-thinking and problem-solving skills. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Laptops For Dummies Dan Gookin 2012-10-26 Hit the road with your laptop and this must-have For Dummies guide If you're like most people, your laptop is taking the place of your PC. Whether you're on the road, working at home, or multitasking, your laptop is now an essential, trusted tool. Just in time, beloved and popular author Dan Gookin returns with a new edition that covers the very latest in laptops. From synchronizing with your desktop and coordinating e-mail to maintaining security, networking, working in Windows 8, adding your smartphone to the mix, and more, this book makes understanding laptops simpler than you ever thought possible. Shares the latest basics about laptops, such as new technologies, current processors available, and steps to update memory and hard drive capabilities Covers the new Windows 8 operating system and other popular laptop operating systems, as well as netbooks, wireless networking, and smartphone tethering Explores remote access to the desktop, power management, storage, security, and much more Examines the benefits of mobility for students, employees, and anyone who needs to work on the go Helps you work on the road, employ and enjoy multimedia, and use your laptop professionally Laptops For Dummies, 5th Edition is the fun and friendly guide that will get you going and on the go with your laptop in no time!

Microsoft Office 2013: Introductory Misty E. Vermaat 2013-05-28 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Microsoft Office 2013, we're continuing our history of innovation by enhancing our

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Microsoft Publisher 2013: Comprehensive Joy L. Starks 2013-12-12 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT PUBLISHER 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT PUBLISHER 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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Windows 8.1 professional Volume 1 and Volume 2 Lalit Mali 2017-05-06 Windows 8.1 Professional Volumes 1 and 2 aims to help every Windows' user to - Get familiar with windows 8.1 professional operating system. - Know everything about new modern window 8 and 8.1 operating system. - Operate all new start screen metro style tile apps and its controls. - Customize configure system and administrator privileges settings,, system services, system tools, PC settings, control panel. - Get familiar with all kind of apps, Windows 8.1 tips and tricks., - About windows registry Vview edit modifymodifies Windows 8.1 registry., - Explore group policy behavior, view and modify system and user group policy configuration. - Describes all each and every group policy one by one with detail explanation.

Tutorial Guide to AutoCAD 2016 Shawna Lockhart 2015-06 Tutorial Guide to AutoCAD 2016 provides a step-by-step introduction to AutoCAD with commands presented in the context of each tutorial. In fifteen clear and comprehensive chapters, author Shawna Lockhart guides readers through all the important commands and techniques in AutoCAD 2016, from 2D drawing to solid modeling and finally finishing with rendering. In each lesson, the author provides step-by-step instructions with frequent illustrations showing exactly what appears on the AutoCAD screen. Later, individual steps are no longer provided, and readers are asked to apply what they've learned by completing sequences on their own. A carefully developed pedagogy reinforces this cumulative-learning approach and supports readers in becoming skilled AutoCAD users. Tutorial Guide to AutoCAD 2016 begins with three Getting Started chapters that include information to get readers of all levels prepared for the tutorials. The author includes tips that offer suggestions and warnings as you progress through the tutorials. Key Terms and Key Commands are listed at the end of each chapter to recap important topics and commands learned in each tutorial. Also, a glossary of terms and Commands Summary list the key commands used in the tutorials. Each chapter concludes with end of chapter problems providing challenges to a range of abilities in mechanical, electrical, and civil engineering as well as architectural problems.